

Betsy Stehler has worked closely with clients and attorneys in all areas of real estate and lending since 1977, expanding her expertise into the corporate practice area in 2000.

#### **Merger & Acquisition, Private Equity and Venture Capital Transactions**

- Prepare and Review Due Diligence Deliveries
- Coordinate and Summarize Public Record Search Results
- Prepare Agreement Exhibits and Schedules
- Prepare Authorization Documentation
- Prepare Initial Drafts of Transaction Documentation
- Coordinate Real Estate Components of Transactions
- Participate in Transaction Closing
- Coordinate Post-Closing Deliveries

#### **General Corporate Matters**

- Entity Formations & Qualifications
- Equity Interest Transfers
- Assist Clients with Secretary of State Filings
- Maintain Entity Minute Books
- Draft Resolutions, Elections and Other Entity Governance Documentation

#### **Secured & Unsecured Commercial Financing Transactions**

- Draft Transaction Documentation for Borrowers and Lenders
- Prepare and Review Due Diligence, Exhibits and Schedules
- Draft Uniform Commercial Code Filing Documents
- Prepare/Review Exhibits and Schedules
- Coordinate Loan Closing Activities

#### **Professional and Civic Affiliations**

- Volunteer, St. Joseph's House of Hospitality and Saint Kateri Parish



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PARALEGAL

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#### **Education**

Certificate of Completion, Real Estate Course, Institute for Paralegal Training  
SUNY Brockport, B.S.

